

Manual 18 Summary of Changes – March 2010

Page #	Section of Manual	Issue	Notes
1 -2	Schedule	Changes to grant round timeline	Details Section 5 & 6 New application due date is August 25, 2010
5	Section 1	Application workshops available upon request from your RCO grant manager. Following grant awards, staff will scheduled conference calls for sponsors not familiar	
32-34	Section 4	Habitat Work Schedule – New guidelines	New Lead Entity requirement
9	Section 2	Definition of private landowner	Clarifies landowner may not be a for-profit entity
10	Section 2	State agencies required to submit a Project Partner Contribution Form – Appendix K	
13	Section 2 – Eligible Projects	Projects on Forestland (Fish passage & sediment reduction)	Language approved by the board in August of 2009
17	Section 2 - Monitoring	Requirement for certification by the Region or Lead Entity that proposed projects will not negatively affect ongoing data collection and salmon restoration efforts	Language requested by a regional organization
17	Section 2	Puget Sound Projects – Puget Sound Partnership will certify that projects are not in conflict with the action agenda	SRFB approved a process in December and was revised at the February meeting
22	Section 3	Matching share – clarification that the National Fish & Wildlife Foundation funds derived from SRFB are ineligible as match for SRFB projects	
41	Section 4	New “checklist” requirement – Provide with application submittal a response to early Review Panel comments	New for 2010
42	Section 4	New “checklist” requirement – Provide a project budget with the evaluation proposal.	New for 2010
32	Section 4 – Project Alternates	Change the timing on being able to funds an alternate project from 180 days to one year	Staff suggested late change
35	Section 5 – SRFB Evaluation Process	Added review panel “purpose”	New focus of the Regional Area meetings
37	Section 5 – Early Application	Complete materials required before site visits to take place	
36-37	Section 5 – Review Panel	New instructions to panel to “Flag” projects for entire review panel to review early in process	Review Panel request

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	Team	(first week of August)	
36	Section 5	"Need More Information" – (NMI) is back by request of the Review Panel	
37	Section 5	Materials needed for early review	Provide more specifics
36	Section 5 - Scheduling	New language	
38	Section 5 – Evaluation of Projects	Revised purpose of "regional area meeting" to "Regional Area Project Meeting"	
65	Section 8 – Project Agreement	Language on how staff will review special condition and amendments.	
65	Section 7 – Pre-grant costs	Construction materials (LWD, culverts, bridges) eligible pre-agreement cost	
66	Section 7 – Attorney Fees	Added language so attorney fees may be an allowable expense if pre-approved and justification provided. Expenses must be reasonable and demonstrated need for project implementation	
66	Section 7 – Liability insurance	Currently allowed for non-capital projects but not for restoration. This new language will make allowable for restoration	
66	Section 7	Progress reporting requirement	New requirement for sponsors
67	Section 7	PRISM Metrics -	New PCSRF metrics coming in PRISM March 2010
88	Appendix G	New and improved Review Panel Comment form	
95	Appendix L	Updated Landowner Agreement Template to recognize cultural resources review	
98	Appendix P	Regional Area Summary Information – Update the information already on file instead of completely new submittal	
99	Appendix Q	Update Puget Sound "partner" and action agenda listing	
101	Appendix R	Puget Sound Acquisition and Restoration Funds – Policy on how to handle return funds	

Footnote: This summary sheet only identifies the more significant changes to Manual 18. Small edits and clarifications are not noted in this summary. The Manual is available on the RCO web-site at:

http://www.rco.wa.gov/documents/manuals&forms/Manual_18.pdf